



115 N. Washington Street - P.O. Box 99 Lincolnton, Georgia 30817

**Tel: 706-359-3131**

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Requested Items for Real Estate Closing

10/06/2015

- Home Loan Application
- Picture ID
- Copy of last two (2) years Income Tax Returns & W2s (returns need to be signed by preparer or borrower if no W2s provided) If no tax returns filed, 3 months bank statements to verify direct deposits.
- Copy of last three (3) months Paystubs
- Verification of Child Support, Alimony, or Government Assistance—need copy of legal document and last 3 month's income receipts
- Recorded Plat of Property
- Copy of Warranty Deed
- Current Real Estate Tax Bill for each parcel
- Copy of Insurance Policy with adequate coverage for amount requested, renewal date, annual premium
- Statement from Insurance Company showing premium balance due until renewal (if applicable)
- Copy of Real Estate Agents contract (if applicable)
- Copy of Contractors Agreement (if construction)
- Copy of House Plans and Specifications Sheet (if construction)—give sample spec sheet for builder to complete
- 30 day Payoff Statement on any accounts being paid off with loan. Statement must contain account number, mailing address and phone number.
- If purchase, Pest inspection report.

**For Internal Use Only**

Date of completed Application: \_\_\_\_\_

Loan Originator Identifier: \_\_\_\_\_